



Balloonist Application Guidelines

34th Bristol International Balloon Fiesta
Thursday 9th to Sunday 12th August 2012

Ashton Court Estate, Bristol, United Kingdom

www.bristolballoonfiesta.co.uk



Contents

| | |
|---------------------------------------|---|
| Welcome | 3 |
| Guidelines for Entry..... | 4 |
| Application Process | 4 |
| How to apply | 4 |
| Selection Process..... | 4 |
| Pilot Hours..... | 5 |
| Documentation Required | 5 |
| Classes of Entry for 2012 | 6 |
| Private Entry Deposits..... | 6 |
| Passes | 6 |
| Press Flights..... | 7 |
| Catering..... | 7 |
| Survivors Party and Prize Giving..... | 7 |
| Extra Orders | 7 |
| Camping | 7 |
| General Notes..... | 7 |
| What happens next..... | 8 |
| Any questions..... | 8 |

Welcome

Welcome to the 34th Bristol International Balloon Fiesta.

Following on from the very successful 33rd Fiesta last August, we are once again welcoming entries from Balloonists to attend this year's event. The Application Pack aims to outline all you need to know about entering this year's Fiesta, alongside providing some general information about the plans for this year's event.

The Application Pack contains the following documents:

- Guidelines: details all the information you need to know to make your application
- Application Form: for completion
- Terms and Conditions of Entry: the small print!

As with last year's Fiesta the principles will remain the same; to create an event that's great fun for Balloon teams to attend, with a hot bacon roll and coffee each morning, reasonably priced Café and Bar throughout the day, and social events in the evening.

Of course, we also have the public to entertain alongside all the other arena entertainments and air displays, but our research shows year after year that the main reason the public attend is to see the Balloons.

To make this all happen takes a lot of time, effort and cash. Last year was another successful year for our 100 Club. Please keep in mind any contacts you may have who would benefit from getting involved in this great marketing and hospitality initiative.

If you have any further questions about your entry or the Fiesta in general, please do not hesitate to contact Ben Hardy, Telephone 0117 904 6509, Email ben.hardy@bristolballoonfiesta.co.uk.

We look forward to welcoming you in August!

Don Cameron
Chairman, Flying Committee 2012

Guidelines for Entry

The following guidelines are a summary of the terms and conditions of entry for Balloonists and should provide you with a good understanding of what you need to know to apply to enter this year's Fiesta. However please ensure you read the terms and conditions of entry before signing and returning your application.

Application Process

Demand to attend the Bristol International Balloon Fiesta always exceeds the number of Balloons we can safely and comfortably accommodate. For that reason we operate an application and selection process.

Once you have made an application to attend, the Flying Committee will consider your application and then inform you of their decision.

The timetable for the 2012 application process is as follows:

3rd February: application packs available

2nd March: deadline to submit applications

23rd March: applicants informed if their entry has been accepted by the Flying Committee

1st May: deadline for foreign registered/licenced applicants

How to apply

To apply for a place to participate in this year's Fiesta please complete the attached Application Form. Every Hot Air Balloon will need to make an entry, but only one entry is allowed per Balloon (entering the same Balloon multiple times will not increase the chances of an application being accepted).

Please check that you will have the correct Pilot Hours and Documentation to participate (detailed below).

Please ensure you complete every section of the form and return it with payment, either by cheque or by completing your credit card details.

Selection Process

The Flying Committee is keen to allow as many Balloons to enter as is feasibly possible. The following points are considered by the Flying Committee when making their selections:

- Application Date: whilst a first come first served policy is not followed, timely applications are given priority as it shows an eagerness to participate.
- Pilot Hours and Documentation: that the correct pilot hours and documentation are in place and completed on the application form

- Balloon Entered: if there is a particular interest in the Balloon entered (for example a special shape or balloon of historical interest).

Pilot Hours

To enter the Fiesta, pilots must have:

- if less than 25 hours total P1 time, at least 10 P1 hours in 2012, or
- if between 25 and 100 hours total P1 time, at least 5 P1 hours in 2012, or
- if 100 hours or more, at least five flights of not less than five minutes duration in the preceding thirteen months, or have passed an Examiner flight check.

Documentation Required

The Fiesta will once again be running a self-declaration process at Check In on Thursday 9th August 2012. The self-declaration form will ask you to confirm that you have the following documentation available for inspection at any point during the Fiesta.

However, you must attach and return copies of the documents highlighted in **bold** with your application. Failure to include these documents with your application may result in your entry not being allocated a space.

Each Balloon must be in possession of the following documentation:

- Certificate of Registration
- **Insurance document**
- **Airworthiness Review Certificate**
- Balloon Log Book
- C of A (initial issue)
- **Last annual inspection report**
- Flight Manual for the balloon.

Each pilot must be in possession of the following documentation:

- **Pilot licence**
- Pilot Log Book
- **Medical certificate**
- LRO certificate
- **Certificate of Test (Commercial Pilots Only)**
- **Baseline Check (AOC Pilots only)**

Classes of Entry for 2012

There are three categories of entry to the Fiesta. Please tick your category on the application form:

- **PRIVATE ENTRY/SPECIAL SHAPE:** Entry free of charge, no deposit required unless requested by the Flying Committee.

A Private Entry applies to all balloons under 120,000cu.ft and unmarked or sponsored but whose sponsors do not pay the pilot for his/her services and do not pay anything other than expenses to cover the balloon's participation in the Fiesta. The entry is free and no deposit is required unless requested by the Flying Committee.

- **COMMERCIAL ENTRY:** Entry fee £125 plus VAT

A Commercial Entry is applicable to balloons flown by commercial pilots being paid for their services and all balloons under the control of balloon or owned by balloon operating companies and balloons that are flying their sponsor's passengers at the Fiesta irrespective of whom the balloon is lent to or flown by. The entry fee is £125 (plus VAT).

- **PASSENGER BALLOON (AOC HOLDERS):** Entry fee £225 plus VAT

A Passenger Balloon Entry is applicable to all conventional shape balloons that are flying fare-paying passengers or balloons of 120,000 cu.ft. or more. Participation by balloons larger than 120,000 cu.ft. is limited to 20 balloons for reasons of space. The entry fee is £225 (plus VAT).

Private Entry Deposits

The system of private entry deposits has been changed for 2012. Entries will no longer be charged £100, instead entry is entirely free unless you are informed by the Flying Committee. The Flying Committee will inform you if a security deposit of £250 is applicable for your entry. This will only be the case if deemed necessary due to incidents that have taken place during the previous year's Fiesta. If a Private or Special Shape Entry has been requested to pay a security deposit of £250, this may be forfeited in full if there is a significant contravention of Fiesta rules e.g.:

1. The balloon does not attend the Fiesta.
2. The landing cards for each flight are not completed and returned.
3. The balloon is the subject of a compensation claim by a farmer or other third party.
4. General misconduct that is deemed inappropriate.

Contravention of the Fiesta rules by Commercial and Passenger Balloon Entries will forfeit other entitlements, for example entry into future Fiestas.

Passes

Each entry will be allocated one Pilot pass and four crew passes which provide access to the Arena and Balloonist Facilities. In addition each entry will receive two vehicle passes to enter the Estate via

Gate 8, Clarken Coombe. Only retrieve/tether vehicles are permitted onto the launch site. Additional passes can be requested via the Balloonist Application Form, or at a later date via the Balloonist Order Form.

Press Flights

You are requested to provide space/s for members of the press for the Press Flight on the morning of Friday 10th August 2012. In addition if you can provide further spaces for members of the Press during the Fiesta weekend, please indicate accordingly on the application form.

Catering

Balloon teams will once again be provided with complimentary Breakfast Rolls and Tea/Coffee in the morning. Five vouchers will be included within your Pass Pack. A reasonably priced Café/Bar will be located within the Balloonist Marquee open throughout the day.

Survivors Party and Prize Giving

The Survivors Party will take place on the Sunday 12th August 2012. Five complimentary tickets are provided per team, with additional tickets available at £12.50 per head. The Prize Giving will also take place during the evening. To assist with numbers for catering please indicate your attendance via the application form.

Extra Orders

Additional passes, souvenir glasses, camping spaces can all be ordered via the Application Form. Once your entry has been accepted, if you require additional items please do so via the Extra Orders Form, which can be found on the Fiesta Website.

Camping

Last year some of you decided to have a little bit too much fun and kept some campers awake until the early morning. Whilst we want the Fiesta to be fun, we also want everyone to enjoy the event as much as possible. We have therefore designated two campsites for this year, one 'Quiet' site and one more 'Social' site for those who want to catch up with old friends.

However, noise on site should be kept to a minimum during the hours of 11.00pm and 6.00am daily. The camping area will be available for set up from 8.00am Thursday 9th August and all campers must be clear of site by 12.00pm Monday 13th August 2012.

General Notes

- Every Balloonist MUST wear either a Crew wristband or Pilot pass.
- Please ensure you have enough Vehicle Passes for those camping to access the site.
- Vehicles must be parked in the balloonists parking area and not within the camping area.

What happens next...

1. Please complete and return your application form, remembering to include:
 - Payment
 - To include copies of the following documents:
 - For the Balloon:
 - **Insurance document**
 - **Airworthiness Review Certificate**
 - **Last annual inspection report**
 - For the Pilot:
 - **Pilot licence**
 - **Medical certificate**
 - **Certificate of Test (Commercial Pilots Only)**
 - **Baseline Check (AOC Pilots only)**
2. We will acknowledge receipt of your application and let you know if any details or information is missing.
3. The Flying Committee will meet following the closing date for applications and will inform applicants if their entry has been accepted by 19th March 2012.
4. If your application has not been accepted we will let you know and place you on the waiting list.
5. Successful applicants will receive further information regarding the Fiesta as appropriate, throughout the year.
6. Joining Instructions and Passes will be issued around early July
7. The Pilot handbook will be issued at Check In on Thursday 9th August 2012.

Any questions

Give us a call, 0117 904 6509 or email info@bristolballoonfiesta.co.uk.